

# Administrative Regulations on Manufacturing, Import and Report of the Controlled Telecommunications Radio-Frequency Devices

## General Info

Telecommunications Management Act (hereinafter referred as the “Act”) was enacted and promulgated on June 26, 2019. With the rapid development of technology and the advent of the Internet of Things era, many household appliances and medical equipment used for people’s livelihood use wireless transmission functions to provide smart application services with better quality. At the same time, it is more convenient for consumers to use. In view of this, the spirit of control to the radio-frequency devices in the Article 65 of this law, clarifies that unless otherwise provided by the law, free circulation and use are allowed, and the restrictions on the business license of controlled telecommunication radio-frequency devices shall be canceled. In addition, in order to introduce the control innovation thinking in the Paragraphs 3 and 5 of Article 65 of this Act, the businesses such as the current qualification application of manufacturing controlled telecommunication radio-frequency devices, device import approval method, application and issuance of import approval certificate, verification and write-off of the equipment under management, the declaration of equipment flow, use and status, etc. shall be reviewed in accordance with the authorization of the law, and these Regulations are formulated.

The key points of these Regulations are as follows:

1. The legal authorization basis of these Regulations and the definition of controlled telecommunication radio-frequency devices. (Article 1 and Article 2)
2. Considering the radio-frequency devices used for setting up public telecommunications, dedicated telecommunications and other networks, which is different from other general-purpose radio frequency equipment in the control method. To benefit collectively referring, the controlled telecommunication radio-frequency devices are divided into Class 1 and Class 2. (Article 3)
3. In order to manage the manufacturers of controlled telecommunication radio-frequency devices, it is regulated that they must apply to the competent authority for manufacturing approval. (Article 4)
4. Situations in which the application for approval and certification documents for altered manufacturing should be applied. (Article 5)
5. Taking into account the nature of the bonded area approved by the Customs Administration is regarded as area outside the domestic customs within the territory, therefore, when the controlled telecommunication radio-frequency devices is imported into the bonded area from abroad, it is regarded as not imported, and the same shall apply when the domestically manufactured controlled telecommunication radio-frequency devices is exported and reimported. (Article 6)
6. For those who apply for the Class 1 controlled telecommunication radio-frequency devices import approval certificate, the documents that the applicant should attach to are specified, and relevant regulations are stipulated for the imported mobile amateur radio stations for personal use, non-domestically manufactured and re-imported controlled telecommunication radio-frequency devices, imported controlled telecommunication radio-frequency devices for inspection, and imported controlled telecommunication radio-frequency devices that are exclusively for export after processing, repair or assembly. (Article 7)
7. For those who apply for the Class 2 controlled telecommunication radio-frequency devices import approval certificate, the documents that the applicant should attach to are specified, and relevant regulations are stipulated for imported wireless telecommunication terminal equipment or low-power radio frequency equipment for own use, non-domestically manufactured and re-imported controlled telecommunication radio-frequency devices, imported

controlled telecommunication radio-frequency devices for inspection, and imported controlled telecommunication radio-frequency devices that are exclusively for export after processing, repair or assembly. (Article 8)

8. For wireless telecommunication terminal equipment, low-power radio frequency equipment or amateur radio stations that have passed the inspection, the approval method for the import of those who have obtained the inspection and certification is clearly determined. (Article 9)
9. For importers of controlled telecommunication radio-frequency devices that are subject to the provisions of the Customs Administration, Ministry of Finance for the provisional clearance of goods, the importer may be exempted from applying for an import approval certificate if the importer has been approved by special project by the competent authority to import. (Article 10)
10. Imports of ships or aircraft that have been installed with radio stations are exempt from applying for an import approval certificate when importing. (Article 11)
11. Situations in which import approval certificates should be applied for separately. (Article 12)
12. Regulations on the validity period of the import approval certificate, the renewal period of the import approval certificate, and the application for re issuance and renewal of the import approval certificate. (Article 13)
13. To stipulate the reporting object, period and method to which these Regulation shall apply. (Article 14)
14. When reporting the flow, use and status of controlled telecommunication radio-frequency devices in accordance with these regulations, the reporting documents that should be submitted. (Article 15)
15. Considering the practical use of various controlled telecommunication radio-frequency devices, control measures and control status and other factors, the situations in which the application of simple reports may apply are regulated. (Article 16)
16. The situations that after importing controlled telecommunication radio-frequency devices in accordance with Article 7, re-export of the devices or reporting to the competent authority for supervision and destruction, as well as exemption from re-export or supervision and destruction are regulated. (Article 17)
17. The relevant regulations that after importing controlled telecommunication radio-frequency devices in accordance with the provisions of Article 8, the devices shall be re-exported, reported to the competent authority for supervision, destruction, self-destruction, and application for extension are stipulated. (Article 18)
18. The regulations that when the Class 1 controlled telecommunication radio-frequency devices is damaged, replaced, terminated or suspended, the device shall be sealed up, monitored for destruction, or listed and managed by designated personnel, as well as exemption for devices from report or sealed up, monitored for destruction, or listed and managed by designated personnel are stipulated. (Article 19)
19. The documents that applicant should submit when handling the cancellation of the control of the competent authority by means of re-export of device. (Article 20)
20. For the controlled telecommunication radio-frequency devices those shall be sealed up, monitored for destruction or re-exported according to these Regulations, when such device is lost or stolen, the required documents that shall be checked and submitted to the competent authority for alternation or cancellation matters. (Article 21)
21. Holder of Personal locator Beacon (PLB) should register their contact information. (Article 22)
22. Situations which the applicant should apply for corrections. (Article 23)
23. The effective date of these Regulations. (Article 24)

# Administrative Regulations on Manufacturing, Import and Report of the Controlled Telecommunications Radio-Frequency Devices

## Chapter 1 General Principles

Article 1 The regulations hereunder are promulgated pursuant to Paragraph 3 and 5, Article 65 of the Telecommunications Management Act (hereinafter as the Act).

Article 2 Controlled telecommunications radio-frequency devices (hereinafter as “CTRFDs”) refer to those authorized radio frequency devices specified in Paragraph 2, Article 65 of the Act.

Article 3 CTRFDs shall fall into one of two classes:

1. Class 1 CTRFDs: refers to the CTRFDs necessary to establish up public telecommunications, dedicated telecommunications and other networks or amateur radio stations.
2. Class 2 CTRFDs: refers to the CTRFDs other than those specified in the preceding subparagraph.

The competent authority shall supervise CTRFDs in accordance with the degree of influence on the order of radio waves and shall conduct regular reviews.

## Chapter 2 Manufacture

Article 4 Those that apply for manufacturing CTRFDs shall submit an application to the competent authority with the documents listed below; the competent authority shall issue a manufacturing approval certificate after passing the examination and prior to their manufacture:

1. Application Form for Manufacturing CTRFDs (Attachment Table 1)
2. Photocopy of company registration certificate or business registration certificate.
3. Factory registration certificate or exemption certificate of factory registration issued by the municipality or county (city).

Manufacturers of telecommunications-controlled radio frequency equipment should install appropriate radio wave isolation facilities to avoid interference with legitimate radio users; if interference occurs, it should be handled in accordance with the interference regulations of the Administrative Regulations of Radio Frequency

Article 5 Those that have obtained approval for the manufacture of CTRFDs, when changing the name of the manufacturer, representative, place of business or factory location, shall submit the required documents specified in Paragraph 1, Article 4 after completing the company or business change registration or factory registration file to the competent authority to apply for such change.

## Chapter 3 Import

Article 6 CTRFDs shall be approved prior to being imported. However, any of the following circumstances shall be considered as not imported:

1. Domestic manufacturing that is re-imported (returned) and imported after export.
2. Imported from abroad to the business within the tax-free processing export zone approved by the government, to the business within the bonded area of the science and industrial park, to the business within the bonded area of the agricultural science and technology park, to the port area business in the free trade port area, and to the bonded factories, bonded warehouses, logistics centers and outlying island duty-free shopping stores managed by customs.

CTRFD entering other areas of the Republic of China (Taiwan) from the businesses, factories, warehouses, logistics centers, and duty-free shopping stores listed in subparagraph 2 of the preceding Paragraph shall be handled in accordance with Article 7 or Article 8. However, this shall not apply to those that have been verified and certified.

Article 7 Applicants that apply for the import of Class 1 CTRFDs shall attach Application for CTRFD Import Permit (Table 2) and related documents (Table 3) for the import approval certificate of CTRFD according to their use and shall apply to the competent authority for the import approval certificate:

1. CTRFDs necessary for establishing public telecommunications, dedicated telecommunications or amateur radio stations.
2. CTRFDs for foreign ships or ships for export.
3. CTRFDs for research and development, testing or demonstration.
4. Non-domestic-manufactured CTRFD that will be re-imported (returned) after export.
5. CTRFDs for inspection, importing less than ten models of the same brand.
6. CTRFDs exclusively for export after processing, maintenance or assembly.
7. One or two mobile amateur radio stations for personal use.
8. CTRFDs specified in the project approval document.

Those that apply for the import approval certificate of subparagraph 1, 2, 3, and 8 of the preceding Paragraph shall do so online; submitting the following document certificates or official letters shall exempt the applicant from attaching the relevant documents in Table 3:

1. The official letter number of the approval document for the network establishment plan, the approval document for establishment of radio station, the approval document for the establishment of radio station installation, and approval for other telecommunications network projects.
2. The official letter of the project approval.

Article 8 Applicants that apply for the import of Class 2 CTRFDs shall attach Application for CTRFD Import Permit (Table 4) and related documents (Table 5) for the import approval certificate of CTRFD according to their use and shall apply to the competent authority for the import approval certificate:

1. Mobile satellite earth stations for telecommunication services or fixed satellite earth stations with antenna diameters less than three meters.
2. Non-domestic-manufactured CTRFDs that will be re-imported (returned) after export.
3. CTRFDs for inspection, each imported with less than ten models of the same brand.
4. CTRFDs for research and development, testing or demonstration.
5. CTRFDs exclusively for export after processing, maintenance or assembly.
6. Except for mobile satellite earth stations and fixed satellite earth stations with antenna diameters less than three meters, wireless telecommunication terminal equipment or low-power radio frequency equipment for personal use.
7. CTRFDs specified in the project approval document.

The devices in subparagraph 6 of the preceding Paragraph shall be for the applicant's own use only, and cannot be transferred or used for other commercial purposes. The import quantity shall be limited to as follows:

1. Those that bring in by themselves: no less than six and no more than ten.
2. Those that send in by mail: no less than three and no more than ten.
3. For the same natural person or judicial person, the number shall be limited to ten within

one year. Among them, natural persons must be over 18 years old.

The import quantity in the subparagraph 6, Paragraph 1 can be imported for personal use with an Affidavit, and the import approval certificate shall be exempt:

1. For those that bring in devices by themselves: no more than five devices at a time.
2. For those who send in by mail or by other non-self-carrying methods: no more than two devices.
3. For the same natural person or judicial person, the number shall be limited to ten within one year. Among them, natural persons must be over 18 years old.

Article 9 When importing wireless telecommunication terminal equipment, low-power radio frequency equipment or amateur radio stations that have passed the inspection, the import may be processed with the verification certificate.

Article 10 Those CTRFDs applicable to temporary customs clearance regulations for goods, after having been approved for import by the competent authority may be exempt from applying for an import approval certificate, and shall be re-exported within the prescribed time limit in accordance with relevant provisions of temporary clearance.

Article 11 When a ship or aircraft carries imports from overseas, the CTRFD installed in the vessel shall be exempt from applying for an import approval certificate, but should apply for a radio station license in accordance with relevant laws and regulations.

Article 12 When an applicant applies for an import approval certificate, if the validity period specified in the approved network setting approval document, radio station setting approval document or the project approval document differ, they shall be applied for separately.

Article 13 The validity period of the import approval certificate shall be one year, and each certificate shall be limited to one use. If necessary, an extension can be applied for one year prior to the expiration of the period, and the extension shall be limited to once only. However, the validity period of the import approval certificate shall not exceed the validity period of the installation permit or related approval documents.

Should the import approval certificate be lost or misplaced, the application form shall be submitted to competent authority for re-issuance.

When the information of import approval certificate is changed, the application form shall be submitted for replacement.

#### Chapter 4 Reporting operation

Article 14 Those that manufacture, import, or possess CTRFDs for establishing a radio station or with a certain power higher than announced by the competent authority, unless otherwise provided in these Regulations, shall submit a report every two years electronically between the period of January 1st to January 31st, attaching the CTRFD report documents.

The contents of the report in the preceding paragraph shall include the flow, purpose and status of the devices.

If the report is deemed to be incomplete or misleading, the competent authority may order it to file reports quarterly or monthly.

Those that have been ordered to report quarterly by the competent authority shall submit the CTRFD report documents of the previous quarter for report to the competent authority

Those that have been ordered by the competent authority to submit monthly reports

shall report to the competent authority before the tenth of each month, attaching the report documents of CTRFD of the previous month.

When the reports in Paragraph 4 and 5 have been successfully submitted for one year, the competent authority may revoke the requirement for quarterly or monthly reports depending on the circumstances.

The term quarterly in Paragraph 3 refers to the first quarter from January to March, the second quarter from April to June, the third quarter from July to September, and the fourth quarter from October to December.

Article 15 Those submitting the report to the competent authority shall attach the following documents:

1. CTRFD report information table (Table 6)
2. Other relevant report materials as required by the competent authority.

For the report in the preceding paragraph, if the documents are incomplete, the contents of the declaration are lacking or not in compliance with the regulations, they shall be supplemented within a prescribed period of time; failure to undertake corrective action or submitting incomplete corrections within the time limit shall be considered as non-declaration.

Article 16 Those submitting the report to the competent authority falling under any one of the following circumstances may submit a Simplified Report Information Table (Table 7) and report to the competent authority electronically:

1. CTRFDs with the approval document possessed for station installation
2. CTRFDs that have been reported to the competent authority for sealing up in accordance with the regulations.
3. CTRFDs that are imported, approved and controlled by the competent authority in accordance with the provisions of these Regulations and re-imported after export for maintenance due to factors such as failure, damage or aging of parts.
4. The import is only for short-term static display, short-term exhibition performance or sports competition, and is promised to be re-exported after the end of the period.

For CTRFDs that have obtained a radio station license in subparagraph 1 of the preceding Paragraph, those submitting the report may apply for the same when applying for renewal of the power station license.

Chapter 5 Re-export, Sealing, Destruction under Surveillance, and Cancellation of Listed Management

Article 17 If the applicant applies for import approval with a radio station installation license, network installation plan approval document or radio station installation approval document, but fails to obtain a radio station license or complete the installation within the prescribed period, the applicant shall re-export the devices prior to the expiration of the period or handle in accordance with Article 19.

For devices imported with project approval documents in accordance with subparagraph 1, 3 or 8, Paragraph 1, Article 7, the applicant shall re-export the imported CTRFD or apply for destruction under surveillance prior to the expiration of the period specified in the approval document. If necessary, the applicant may apply for an extension with a written statement stating the reasons within 30 days prior to the expiration of the prescribed period. The extension period shall be limited to two years and be granted a maximum of two times.

For devices imported in accordance with subparagraph 5 or 6, Paragraph 1, Article 7, the applicant shall re-export the imported CTRFD or apply for destruction under surveillance prior to the expiration of the valid period in the import approval certificate. If necessary, the applicant may apply for an extension with a written statement stating the reasons within 30 days prior to the expiration of the prescribed period. The extension period shall be limited to two years and be granted a maximum of two times.

When any of the following circumstances occurs in the preceding two Paragraphs, the re-export of imported CTRFD or application for destruction under surveillance of competent authority shall be exempt:

1. The Class 1 CTRFD that has obtained the approval document for the network establishment, station establishment or a station license, and has submitted a report to the competent authority for reference.
2. The CTRFD used as a special purpose, which has been approved by the competent authority.

For the device imported in accordance with subparagraph 7, Paragraph 1 of Article 7, the applicant shall not transfer it or use it for other commercial purposes, and shall obtain a mobile amateur radio license within six months from the date of issuance of the import approval certificate. If the applicant fails to obtain a license within six months from the date of issuance of the import approval certificate, the imported CTRFD shall be re-exported or reported to the competent authority for destruction under surveillance. If necessary, the applicant may apply for an extension with a written statement stating the reasons within 30 days before the expiration of the prescribed period. The extension period shall be six months and granted only once.

Article 18 For devices imported in accordance with subparagraph 3 to 5, Paragraph 1 of Article 8, the applicant shall re-export the imported CTRFD or apply for destruction under surveillance prior to the expiration of the period in the import approval certificate. If necessary, the applicant may destroy it by themselves and submit a record of the destruction process to the competent authority for reference.

For devices imported in accordance with subparagraph 7, Paragraph 1, Article 8, the applicant shall re-export the imported CTRFD or apply for destruction under surveillance prior to the expiration of the period in the import approval certificate. If necessary, the applicant may destroy it by themselves and submit a record of the destruction process to the competent authority for reference.

The applicant may apply for an extension with a written statement stating the reasons within 30 days before the expiration of the period in preceding two Paragraphs. The extension period shall be two years at most and granted a maximum of two times. When any of the following circumstances occurs, the re-export of imported CTRFD or application for destruction under surveillance of competent authority shall be exempt:

1. The CTRFD has obtained the certification and has been reported to the competent authority for reference.
2. The CTRFD is used as a special purpose, which has been approved by the competent authority.

For the imported Class 2 CTRFD approved by the competent authority for the project approval that has not been verified and certificated, its replacement, suspension of use or transfer to a third party shall be approved by the competent authority.

Article 19 When the Class 1 CTRFD is damaged, replaced or its use has terminated, unless

otherwise specified in these Regulations, the owner of the equipment shall immediately file a report to the competent authority to seal up or destroy the device. However, if the owner of the equipment is unknown, it may be sealed up or directly destroyed by the competent authority.

Within three months prior to the expiration of the sealing up period mentioned in the preceding paragraph, the owner of the device may apply for an extension with a written statement of reasons, and the extension shall be limited to three years.

When the competent authority is aware that a CTRFD that should be sealed up or destroyed in the Paragraph 1, it may voluntarily send personnel to seal it up or destroy it.

The competent authority may send personnel to inspect the sealed CTRFD periodically.

The CTRFD replaced or terminated for use may be transferred to a third party.

Except as otherwise provided in these Regulations, for the temporarily suspended Class 1 CTRFD, if the owner of the device does not seal up or destroy it, a designated person shall be assigned to list and manage the quantity and location of the device, and report to the competent authority for reference. The competent authority may send personnel to inspect the device periodically.

Radio stations on the ship or aircraft in any of the following circumstances may not be sealed up or destroyed after being reported to the competent authority for reference:

1. Ship radio stations are destroyed or transferred abroad, or exported abroad with the hull.
2. The aircraft radio station is damaged, replaced, terminated for use or is exported abroad with the aircraft.

Amateur radio stations that have passed the type certification do not need to report, sealing up, destruction under surveillance, or list management by a designated person when they are destroyed, replaced, terminated or suspended of use.

**Article 20** Anyone that re-exports CTRFD in accordance with the provisions of these Regulations shall attach one of the following documents after the equipment is exported, and report to the competent authority to remove the control:

1. A photocopy of the customs export certificate or other documents that can prove re-export.
2. A photocopy of the foreign ship's registration certificate or domestic invoice.

**Article 21** When the CTRFD that should be sealed up, destroyed under surveillance, destroyed by the owner or re-exported becomes misplaced or stolen, the owner of the equipment shall immediately submit the certification documents issued by the police agency or an affidavit made by him/her/itself and apply to the competent authority to release the control management.

**Article 22** Those who hold Personal Locator Beacon (PLB) equipment for use shall register the equipment identification code, personal and emergency contact number and other information with the Marine Port Bureau of MOTC. The same applies when the equipment is damaged, replaced or terminated, or when the login information changes.

Holders of PLB shall provide the equipment identification code and personal data for the search and rescue agency to make records and notify the competent authority if they have been found by the Marine Port Bureau of MOTC or the search and rescue agency that they have not registered in accordance with the provisions of the preceding Paragraph; and



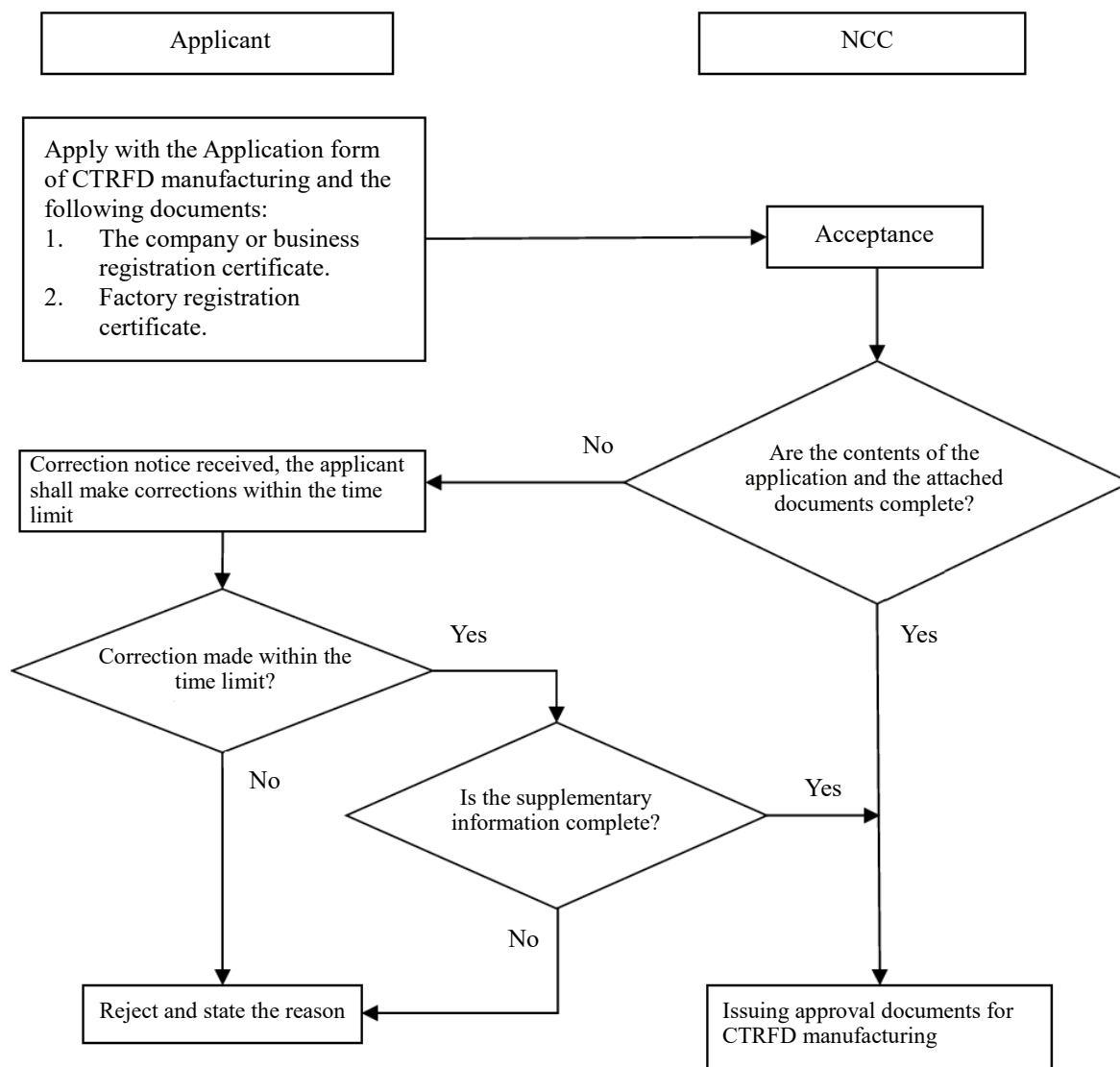
the holder must complete the registration prior to its use is continued.

#### Chapter 6 Supplementary Provisions

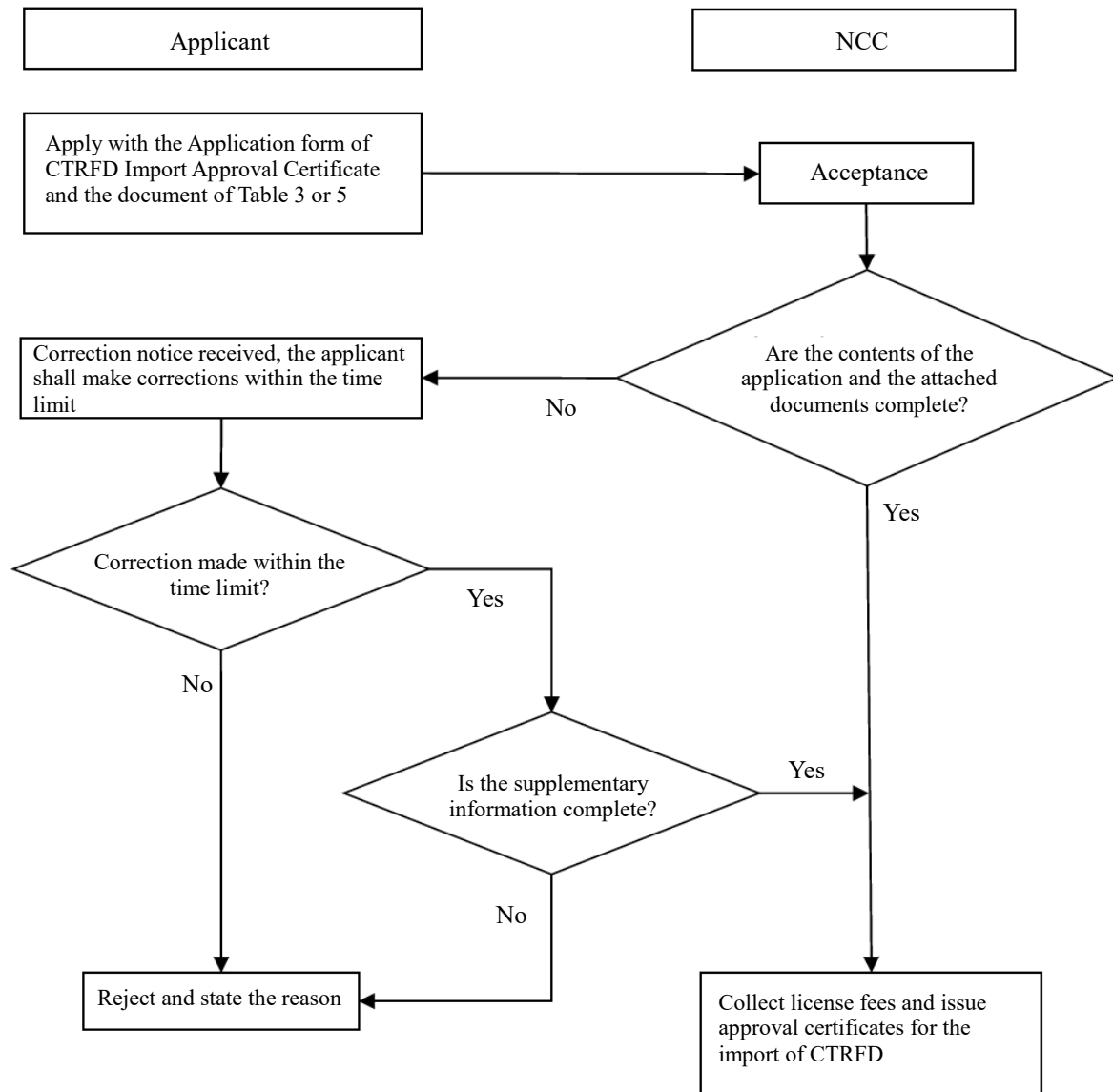
Article 23 If the application documents are deemed incomplete or the content of the record is incomplete, notification shall be provided to undertake corrective action within a prescribed period of time; the application shall not be accepted if it is not supplemented or corrected by the deadline or is deemed to be still incomplete.

Article 24 These Regulations shall be effective from July 1, 2020.

## Attachment 1 Flowchart of application Procedure for CTRFD Manufacturing



## Attachment 2 Flowchart of application Procedure for CTRFD Import Approval



## Table 1 Application form of CTRFD manufacturing

**Date of Application:**

<b>Applicant</b>	Name of company				Applicant's company seal and representative seal	
	VAT number					
	Office address					
	<b>Representative</b>	Name				
		ID No.				
		Home address				
	Contact			Fax		
	Contact phone(local call)					
	Contact phone(mobile)					
E-mail						
<b>Proxy Applicant</b>	Name of company				Applicant's company seal and representative seal or proxy applicant seal	
	VAT number					
	Office address					
	<b>Representative</b>	Name				
		ID No.				
		Home address				
	Contact			E-mail		
	Contact phone			Fax		
<b>Item applied</b>	<input type="checkbox"/> Newly issued		Item changed	Content changed		
	<input type="checkbox"/> Change of company or factory profile		<input type="checkbox"/> Name of company <input type="checkbox"/> Representative <input type="checkbox"/> Office address <input type="checkbox"/> Factory address			
<b>Attached documents</b>	<input type="checkbox"/> Photocopy of company or business registration certificate. <input type="checkbox"/> Factory registration certificate or exemption certificate of factory registration issued by the municipality or county (city). <input type="checkbox"/> A photocopy of the approval certificate for telecommunications control radio frequency equipment. (for change of item)					

**Table 1-1 Proxy**

Proxy	
Here I appoint ( name of Trustee or name of unit ) to act as an agent to handle the affairs of and the trust or shall be responsible for all actions.	
To NCC	
Trustor ( name of Trustee or name of unit ) :	
Representative :	Signature/stamp
( If it is judicial person, company seal and representative's chop and official seal of institution or applicant must be stamped, )	
VAT No. (ID No. or Passport No.):	
Office address (or household registration address):	
Contact phone:	
Trustee ( name of Trustee or name of unit ) :	
Signature/stamp	
( If it is judicial person, company seal and representative's chop and official seal of institution or applicant must be stamped, )	
VAT No.(ID No. or Passport No.:	
Office address (or household registration address):	
Contact phone:	
Date:	

## Table 2 Application form of Class 1 CTRFD Import Approval Certificate

☐New

☐Reissue

☐Renew

Application date:

Applicant	<input type="checkbox"/> Natural person	Name					
		ID No. or Passport No.					
		Household registration address					
	<input type="checkbox"/> Judicial person	Name					
		VAT No.					
		Office address					
		Name of representative					
		ID No. or Passport No. of representative					
	Agent	<input type="checkbox"/> Natural person	Name				
ID No. or Passport No.							
Household registration address							
<input type="checkbox"/> Judicial person		Name					
		VAT No.					
		Office address					
		Name of representative					
		ID No. or Passport No. of representative					
Agent info		Name of contact				Fax	
	Contact phone (local call)				Contact phone(mobile)		
	E-mail				Address		
Usage of import	<input type="checkbox"/> Self-use <input type="checkbox"/> Verification(type ratification, simple compliance declaration) <input type="checkbox"/> For sale <input type="checkbox"/> Processing, repair or exclusive for export after assembly <input type="checkbox"/> RD, test or exhibition <input type="checkbox"/> Public telecommunication network settings, dedicated telecommunication network settings or amateur radio settings <input type="checkbox"/> Device specified in the project approval document <input type="checkbox"/> Non-domestic-manufactured CTRFD reimported (return)after exported						
Items of imported CTRFD	No.	Device name	Brand	Type	working frequency	Output power	Quantity
	1						
	2						
	3						
	Notes: The power and frequency of CTRFD imported for inspection, processing, repair or assembly for output purpose may not comply with relevant technical specifications.						

Attached documents	<input type="checkbox"/> Catalogue, specification data or related certification documents <input type="checkbox"/> Proxy <input type="checkbox"/> Affidavit
	<input type="checkbox"/> Foreign ship registration certificate or sales contract <input type="checkbox"/> Self-use affidavit <input type="checkbox"/> Amateur radio personnel license
	<input type="checkbox"/> Identification documents of natural persons, documents of establishment of judicial persons or unincorporated groups <input type="checkbox"/> Other
	<input type="checkbox"/> The original export declaration form with official seal of custom and the original export declaration number
	<input type="checkbox"/> The official letter number of the approval document of the network establishment plan, the approval document of the radio station setting or the approval document of the radio station installation permit, Tong-chuan _____ Zi No. _____.
	<input type="checkbox"/> Project approval document, the official letter number of the project approval document, Tong-chuan _____ Zi No. _____.
<input type="checkbox"/> Type certification certificate, conformity declaration certificate or simple conformity declaration certificate, verification number:	

**I declare that to the best of my knowledge the items listed are correct. If any errors or false statements are given, we are willing to bear all legal responsibilities without objection.**

Applicant's signature/ stamp

Representative's signature/ stamp

Signature/ stamp of applicant's agent:

Signature/ stamp of agent's representative:

If it is judicial person, company seal (or official seal of institution) and representative's chop shall be stamped.

.....

Review result (Filled by the accepting unit)			
<input type="checkbox"/> Accept. Issue the approval certificate or certificate number for the import of CTRFD. License fee receivable: _____NT; certificate number: : _____			
<input type="checkbox"/> Deny, reason for return:			
Undertaker	Review	Direct supervisor	Unit supervisor

**Table 3 Relevant Documents to be Attached to the Application for the Class 1 CTRFD Import Approval Certificate**

No	Device category	Documents to be attached	Remarks
1	CTRFD imported for establishment of public telecommunications, dedicated telecommunications or amateur radio stations (subparagraph 1, Paragraph1, Article 7 of these Regulations)	1. Application for import approval certificate. 2. Proof of establishment of legal person or unincorporated group. 3. Catalogue, specification data or related certification documents. 4. Approval documents for network setup plans, radio station setup approval documents, radio station installation permits or other telecommunications network project approval documents.	Description 1,2, and 5
2	Import of CTRFD for sale on foreign ships or for export ships (Subparagraph 2, Paragraph1, Article 7 of these Regulations)	1. Application for import approval certificate. 2. Proof of establishment of legal person or unincorporated group. 3. Catalogue, specification data or related certification documents. 4. Foreign ship registration certificate, sales agreement or project approval document.	Description 1,2, and 5
3	CTRFD for research and development, testing or demonstration purposes (Subparagraph 3, Paragraph1, Article 7 of these Regulations)	1. Application for import approval certificate. 2. Proof of establishment of legal person or unincorporated group. 3. Project approval documents. 4. Affidavit (Table 3-1).	Description 1 and 5
4	Non-domestic-manufactured CTRFD that will be re-imported (returned) after export. (Subparagraph 4, Paragraph1, Article 7 of these Regulations)	1. Application for import approval certificate. 2. Documents for identification of natural persons, proof of establishment of legal person or unincorporated group. 3. Catalogue, specification data or related certification documents. 4. Original export declaration.	Description 1,2, and 4
5	CTRFD for inspection (Subparagraph 5, Paragraph1, Article 7 of these Regulations)	1. Application for import approval certificate. 2. Documents for identification of natural persons, proof of establishment of legal person or unincorporated group. 3. Catalogue, specification data or related certification documents. 4. Affidavit (Table 3-1).	Description 1,2, and 6
6	CTRFD exclusively for export after processing, maintenance or assembly.(Subparagraph 6, Paragraph1, Article 7 of these Regulations)	1. Application for import approval certificate. 2. Proof of establishment of legal person or unincorporated group. 3. Catalogue, specification data or related certification documents. 4. Affidavit (Table 3-1).	Description 1,2, and 6
7	One or two mobile amateur radio stations for personal use.(Subparagraph 7, Paragraph1, Article 7 of these Regulations)	1. Application for import approval certificate. 2. Amateur radio personnel license. 3. Catalogue, specification data or related certification documents. 4. Affidavit (Table 3-1).	Description 1 to 3
8	CTRFD specified in the project approval document approved by the competent authority.(Subparagraph 8, Paragraph1, Article 7 of these Regulations)	1. Application for import approval certificate. 2. Documents for identification of natural persons, proof of establishment of legal person or unincorporated group. 3. Project approval document	Description 1
<b>Notes:</b> 1. The attached photocopy must be stamped with the company's seal, personal chop, the official seal or signature (signature) according to the applicant's identity. 2. The applicant can download the equipment data (including frequency and power) of the same brand model from the website of the manufacturer or distributor to replace the catalog, specification data or related certification documents. 3. If the telecommunications controlled CTRFD imported for personal use and CTRFD verified by the Association or the certification agency authorized by the Association are of the same brand model, the catalogue, specification data or related certification documents are exempt from being attached.			



- 4.If the documents to be attached to the application is not complete or if the exporter stated in the export declaration is inconsistent with the reimport applicant after return, please proceed according to the equipment category in No.8
5. Those who apply for the import of CTRFD with project approval documents are exempt from attaching catalogs, specifications or related certification documents.
6. The power and frequency of CTRFD imported for inspection, processing, repair, or assembly for export purposes may not comply with relevant technical specifications.

### Table 3-1 Affidavit

<b>Purpose: apply for the approval certificate for the import of CTRFD</b>			<b>Tong-chuan-jin-zi No.:</b>			
<b>Applicant</b>	<input type="checkbox"/> Natural person	Name		ID No. or passport No.		
		Household registration address				
	<input type="checkbox"/> Judicial person	Name				
		VAT No.				
		Office address				
	Name of representative		ID No. or passport No. of representative			
<b>Contact info</b>	Contact		Contact phone (local call)			
	Contact phone (mobile)		Fax			
	E-mail		Address			
<b>Content of Affidavit</b>	The applicant applies for the import of the following <b>CTRFD</b> in accordance with the Administrative Regulations on the Controlled Telecommunications Radio-Frequency Devices:					
	No.	Device name	Brand	Type	Quantity	
	1					
	2					
	3					
	Purpose		Follow-up handle			
	<input type="checkbox"/> R&D, test or display <input type="checkbox"/> for verification <input type="checkbox"/> Exclusive export after processing, repair or assembly		The device imported according to Subparagraph 3, 5 or 6, Paragraph 1, Article 7 of Administrative Regulations on Manufacturing, Import and Report of the Controlled Telecommunications Radio-Frequency Devices is scheduled to be re-exported or applied to be destroyed under surveillance of NCC on __/__/____.			
	<input type="checkbox"/> Amateur radio personnel import mobile amateur radio stations for own use.		For the device imported according to Subparagraph 7, Paragraph 1, Administrative Regulations on Manufacturing, Import and Report of the Controlled Telecommunications Radio-Frequency Devices, a mobile amateur radio station license shall be obtained within six months from the date of issuance of the import approval certificate.			
	<b>I declare that to the best of my knowledge the items listed are correct. If any errors or false statements are given, we are willing to bear all legal responsibilities without objection.</b>					
	Signature and stamp of the writer of affidavit:  <b>If it is judicial person, company seal (or official seal of institution) and representative's chop shall be stamped.</b>					
Date:						

**Table 3-2 Proxy**

<b>Proxy</b>	
Here I appoint ( name of Trustee or name of unit ) to act as an agent to handle the affairs of and the trustor shall be responsible for all actions.	
To NCC	
Trustor ( name of Trustee or name of unit ) :	
Representative :	Signature/stamp
( If it is judicial person, company seal and representative's chop and official seal of institution or applicant must be stamped, )	
VAT No.(ID No. or Passport No.:	
Office address (or household registration address):	
Contact phone:	
Trustee ( name of Trustee or name of unit ) :	
Signature/stamp	
( If it is judicial person, company seal and representative's chop and official seal of institution or applicant must be stamped, )	
VAT No.(ID No. or Passport No.:	
Office address (or household registration address):	
Contact phone:	
Date:	

**Table 4 Application form of Class 2 CTRFD Import Approval Certificate**

☐ New

☐ Reissue

☐ Replace

Application date:

Applicant	<input type="checkbox"/> Natural person	Name					
		ID No. or Passport No.					
		Household registration address					
	<input type="checkbox"/> Judicial person	Name					
		VAT No.					
		Office address					
		Name of representative					
		ID No. or Passport No. of representative					
Agent	<input type="checkbox"/> Natural person	Name					
		ID No. or Passport No.					
		Household registration address					
	<input type="checkbox"/> Judicial person	Name					
		VAT No.					
		Office address					
		Name of representative					
		ID No. or Passport No. of representative					
Agent info	Name of contact				Fax		
	Contact phone (local call)				Contact phone(mobile)		
	E-mail				Address		
Usage of import	<input type="checkbox"/> Self-use <input type="checkbox"/> Verification(type ratification, simple compliance declaration) <input type="checkbox"/> For sale <input type="checkbox"/> Processing, repair or exclusive for export after assembly <input type="checkbox"/> RD, test or exhibition <input type="checkbox"/> Device specified in the project approval document <input type="checkbox"/> Non-domestic-manufactured CTRFD reimported (return)after exported						
Items of imported CTRFD	No.	Device name	Brand	Type	working frequency	Output power	Quantity
	1						
	2						
	3						
	Notes: 1. For imported wireless telecommunications terminal equipment for personal use, client devices with only Wi-Fi and Bluetooth radio frequency functions (Client Device, excluding AP), and low-power radio frequency equipment with only Bluetooth radio frequency functions, the working frequency and output power of them are not required to be completed in this table. 2. The power and frequency of CTRFD imported for inspection, processing, repair, or assembly for export purposes may not comply with relevant technical specifications 3. Imported low-power radio frequency equipment or wireless telecommunications terminal						

	equipment for research and development, testing, and display purposes may not comply with the relevant frequency technical specifications.
Attached documents	<input type="checkbox"/> Catalogue, specification data or related certification documents <input type="checkbox"/> Proxy <input type="checkbox"/> Affidavit <input type="checkbox"/> Self-use affidavit <input type="checkbox"/> Amateur radio personnel license <input type="checkbox"/> Identification documents of natural persons, documents of establishment of judicial persons or unincorporated groups <input type="checkbox"/> Other <input type="checkbox"/> The original export declaration form with official seal of custom and the original export declaration number _____ <input type="checkbox"/> Project approval document, the official letter number of the project approval document, Tong - chuan _____ Zi No. _____. <input type="checkbox"/> Type certification certificate, conformity declaration certificate or simple conformity declaration certificate, verification number: _____

**I declare that to the best of my knowledge the items listed are correct. If any errors or false statements are given, we are willing to bear all legal responsibilities without objection.**

Applicant's signature/stamp

Representative's signature/ stamp

Signature/stamp of applicant's agent:

Signature/ stamp of agent's representative:

If it is judicial person, company seal (or official seal of institution) and representative's chop shall be stamped.

.....

Review result (Filled by the accepting unit)			
<input type="checkbox"/> Accept. Issue the approval certificate or certificate number for the import of CTRFD. License fee receivable: _____NT; certificate number: : _____.			
<input type="checkbox"/> Deny, reason for return:			
Undertaker	Review	Direct supervisor	Unit supervisor

**Table 5 Details of Relevant Documents to be Attached to the Application for the Class 2 CTRFD Import Approval Certificate**

No	Device category	Documents to be attached	Remarks
1	1. Mobile satellite earth stations for telecommunication services or fixed satellite earth stations with antenna diameters less than three meters (subparagraph 1, Paragraph1, Article 8 of these Regulations).	1. Application for import approval certificate. 2. Catalogue, specification data or related certification documents. 3. Type certification documents, conformity declaration documents or project approval documents.	Description 1,2, and 5
2	Non-domestic-manufactured CTRFDs that are to be re-imported (returned) after export.(Subparagraph 2, Paragraph1, Article 8 of these Regulations)	1. Application for import approval certificate. 2. Documents for identification of natural persons, proof of establishment of legal person or unincorporated group. 3. Catalogue, specification data or related certification documents. 4. The original export declaration.	Description 1,2, and 4
3	CTRFDs for inspection (subparagraph 3, Paragraph1, Article 8 of these Regulations).	1. Application for import approval certificate. 2. Documents for identification of natural persons, proof of establishment of legal person or unincorporated group. 3. Catalogue, specification data or related certification documents. 4. Affidavit (Table 5-1).	Description 1,2, and 6
4	CTRFDs for research and development, testing or demonstration (subparagraph 4, Paragraph1, Article 8 of these Regulations).	1. Application for import approval certificate. 2. Proof of establishment of legal person or unincorporated group. 3. Catalogue, specification data or related certification documents. 4. Affidavit (Table 5-1).	Description 1,2, and 6
5	CTRFDs exclusively for export after processing, maintenance or assembly (subparagraph 5, Paragraph1, Article 8 of these Regulations).	1. Application for import approval certificate. 2. Proof of establishment of legal person or unincorporated group. 3. Catalogue, specification data or related certification documents. 4. Affidavit (Table 5-1).	Description 1,2, and 6
6	Except for mobile satellite earth stations and fixed satellite earth stations with antenna diameters less than three meters, wireless telecommunication terminal equipment or low-power radio frequency equipment for personal use (subparagraph 6, Paragraph1, Article 8 of these Regulations).	1. Application for import approval certificate. 2. Documents for identification of natural persons, proof of establishment of legal person or unincorporated group. 3. The catalog, specifications or relevant certification documents that comply with the relevant technical specifications. 4. Self-use Affidavit (Table 5-2).	Description 1 to 3
7	CTRFDs specified in the project approval document approved by the competent authority (subparagraph 7, Paragraph1, Article 8 of these Regulations).	1. Application for import approval certificate. 2. Documents for identification of natural persons, proof of establishment of legal person or unincorporated group. 3. Project approval document.	Description 1

**Notes:**

1. The attached photocopy must be stamped with the company's seal, personal chop, the official seal or signature (signature) according to the applicant's identity.
2. The applicant can download the equipment data (including frequency and power) of the same brand model from the website of the manufacturer or distributor to replace the catalog, specification data or related certification documents.
3. If the telecommunications controlled CTRFD imported for personal use and CTRFD verified by the Association or the certification agency authorized by the Association are of the same brand model, the catalogue, specification data or related certification documents are exempt from being attached.
4. If the documents to be attached to the application are not complete, if the exporter stated in the export declaration is inconsistent with the reimport applicant after return, please proceed according to the equipment category in No.7
5. Those that apply for the import of CTRFD with project approval documents are exempt from attaching catalogs, specifications or related certification documents.
6. The power and frequency of CTRFD imported for inspection, processing, repair, or assembly for export purposes may not comply with relevant technical specifications. Imported low-power radio frequency equipment or wireless telecommunications terminal equipment for research and development, testing, and display purposes may not comply with the relevant frequency technical specifications.

**Table 5-1 Affidavit**

<b>Purpose: apply for the approval certificate for the import of CTRFD</b>				<b>Tong-chuan-jin-zi No.:</b>			
Applicant	<input type="checkbox"/> Natural person	Name			ID No. or passport No.		
		Household registration address					
	<input type="checkbox"/> Judicial person	Name					
		VAT No.					
		Office address					
		Name of representative			ID No. or passport No. of representative		
Contact info	Contact			Contact phone (local call)			
	Contact phone (mobile)			Fax			
	E-mail			Address			
Content of affidavit	The applicant applies for the import of the following <b>CTRFD</b> in accordance with the Administrative Regulations on the Controlled Telecommunications Radio-Frequency Devices:						
	No.	Device name	Brand	Type	Quantity		
	1						
	2						
	3						
	usage			Follow up handle			
	<input type="checkbox"/> R&D, test or display <input type="checkbox"/> For verification <input type="checkbox"/> Exclusive export after processing, repair or assembly			The device imported according to Subparagraph 3, 5 or 6, Paragraph 1, Article 8 of Administrative Regulations on Manufacturing, Import and Report of the Controlled Telecommunications Radio-Frequency Devices is scheduled to be re-exported or applied to be destroyed under surveillance of NCC on __/__/____.			
	<b>I declare that to the best of my knowledge the items listed are correct. If any errors or false statements are given, we are willing to bear all legal responsibilities without objection.</b>						
	Signature and stamp of the writer of affidavit: <b>If it is judicial person, company seal (or official seal of institution) and representative's chop shall be stamped.</b>						
	<div align="right">Date:</div>						

## Table 5-2 Self-use Affidavit

<b>Usage: Except for mobile satellite earth stations and fixed satellite earth stations with antenna diameters less than three meters, wireless telecommunication terminal equipment or low-power radio frequency equipment for personal use.</b>							
Applicant	<input type="checkbox"/> Natural person	Name					
		ID No. or passport No.					
		Household registration address					
	<input type="checkbox"/> Judicial person	Name					
		VAT No.					
		Office Address					
		Name of representative					
	ID No. or passport No. of representative						
Contact info	Contact		Contact phone (local call)				
	Contact phone (mobile)		Fax				
	E-mail		Address				
Content of affidavit	In accordance with the Administrative Regulations on the Controlled Telecommunications Radio-Frequency Devices, the applicant applies to import the following telecom controlled radio frequency equipment that meets the technical specifications set by the Association and is for personal use only, not for sale or other commercial purposes:						
	No	Device name	Brand	Type	Working frequency	Output power	Quantity
	1						
	2						
	3						
	<b>I declare that to the best of my knowledge the items listed are correct. If any errors or false statements are given, we are willing to bear all legal responsibilities without objection.</b> Signature and stamp of the writer of affidavit: <b>If it is judicial person, company seal (or official seal of institution) and representative's chop shall be stamped.</b>						
	Date:						
Remarks	※ For imported wireless telecommunication terminal equipment for personal use, client device with only Wi-Fi, Bluetooth, NFC, ANT radio frequency function (Client Device, excluding AP), low-power radio frequency equipment with only Bluetooth radio frequency function, the working frequency and output power is not required to be completed in this table.						
	※ According to Paragraph 1, Article 66 of the Telecommunications Management Act, only controlled telecommunications radio frequency devices that comply with technical specifications and pass relevant inspections can be traded, unless the competent authority has granted a special approval under specific circumstances. Violators shall be given a warning or a fine of NT\$10,000 to NT\$200,000 in accordance with the provisions of Paragraph 1, Article 81 of the same Act, and shall be notified to undertake corrective action within a prescribed period of time; Those that fail to make corrections within the a time limit shall be punished on a per-time basis.						
	※ According to Paragraph 1, Article 44 of the Telecommunications Management Act, the telecommunications terminal equipment that connects to the PSTN shall comply with technical specifications and shall pass examination before production or import. Violators shall be given a fine of NT\$10,000 to NT\$100,000 in accordance with the provisions of Subparagraph 3, Paragraph 1, Article 82 of the same Act.						
	※ Those who hold Personal Locator Beacon (PLB) equipment for use shall register the equipment identification code, personal and emergency contact number and other information with the Marine Port Bureau of MOTC. The same applies when the equipment is damaged, replaced or terminated, or when the login information changes.						



**Table 5-3 Proxy**

Proxy	
Here I appoint ( name of Trustee or name of unit ) to act as an agent to handle the affairs of and the trustor shall be responsible for all actions.	
To NCC	
Trustor ( name of Trustee or name of unit ) :	
Representative :	Signature/stamp
( If it is judicial person, company seal and representative's chop and official seal of institution or applicant must be stamped, )	
VAT No.(ID No. or Passport No.:	
Office address (or household registration address):	
Contact phone:	
Trustee ( name of Trustee or name of unit ) :	
Representative :	Signature/stamp
( If it is judicial person, company seal and representative's chop and official seal of institution or applicant must be stamped, )	
VAT No.(ID No. or Passport No.:	
Office address (or household registration address):	
Contact phone:	
Date:	

## Table 6 CTRFD Report Information

Device status: ☐ Manufacture ☐ Import ☐ Possess      Data interval: from \_\_/\_\_/\_\_ to \_\_/\_\_/\_\_ (Page   /   pages)

No.	Device name	Brand	Type	Transmit frequency	Transmit power	Quantity	Device flow	Device usage	Device status:
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

Name of unit	Responsible person:	VAT No.	TEL :
Address of unit	Contact	E-mail :	FAX :

Notes for filling in:

1. Those that have obtained approval shall between January 1 and January 31 of the reporting year, complete this table with the imported or possessed CTRFDs for establishment of a radio station or CTRFDs above a certain power as announced by competent authority and submit the report via the internet or electronic transmission.
2. Please be sure to complete all required information. Complete the code for the flow, purpose and status of the device that should be reported.
3. Anyone who fails to report in accordance with the provisions of these Regulations shall be fined a minimum of NT\$100,000 up until NT\$1 million in accordance with subparagraph 7, Paragraph 1, Article 80 of the Telecommunications Management Act, and shall be notified to undertake corrective action within a prescribed period; those failing to do so shall be penalized on a per-time basis.
4. Instructions:
  - (1) Transmit frequency: Fill in the wireless transmission frequency used by the radio frequency equipment during wireless communication.
  - (2) Transmit power: Fill in the wireless transmission power generated by the radio frequency equipment during wireless communication.
  - (3) Device flow code: 1. Radio settings 2. Equipment export 3. Equipment storage 4. Market sales 5. Others, please explain in words.
  - (4) Device usage code: 1. Scientific and technological research and development test 2. Academic experiment (trial) research 3. Telecommunication network system construction 4. Legal communication 5. Others, please explain in words.
  - (5) Device status code: 1. Good 2. Bad 3. Failure 4. Under repair 5. Others, please explain in writing.

## Table 7 CTRFD Simple Report Information

Device status: :   ☐Import ☐Possess

Filling date: \_\_/\_\_/\_\_\_\_ (Page   /   )

No.	No. of approval document(license)	Quantity	Device flow	Device usage	Device status	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Name of unit	Responsible person:	VAT No.	TEL :
Address of unit	Contact	E-mail :	FAX :

Notes:

1. Those who comply with the provisions of Article 16 of these Regulations shall between January 1 and January 31 of the reporting year, complete this table with the imported or possessed CTRFDs for establishing a radio station or CTRFD above a certain power as announced by competent authority and file the report via the internet or electronic transmission.
2. Please be sure to complete all required information. Complete the code for the flow, purpose and status of the device that should be reported.
3. Anyone who fails to report in accordance with the provisions of these Regulations shall be fined a minimum of NT\$100,000 up until NT\$1 million in accordance with subparagraph 7, Paragraph 1, Article 80 of the Telecommunications Management Act, and shall be notified to undertake corrective action within a prescribed period; those failing to do so shall be penalized on a per-time basis.
4. Instructions:
  - (1) No. of approval document (license): According to the circumstances in accordance with Article 16 of these Regulations, the applicant shall select one to fill in the station setting approval document number, equipment sealing approval document number, import approval document number or reshipment import approval certificate (font) number.
  - (2) Device flow code: 1. The radio station has been set up 2. The equipment is sealed, destroyed, or stored 3. The equipment is re-imported after exported for maintenance 4. Re-exported after short-term activities 5. Others.
  - (3) Device usage code: 1. Public communication 2. Dedicated communication 3. General communication 4. Academic experiment (trial) research 5. Others.
  - (4) Device status code: 1. Good 2. Bad 3. Others.